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Civil Service Senate Minutes

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8-10-2016

# Meeting 2016-08-10

Civil Service Senate

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# Governors State University

## Civil Service Senate

### Minutes

Wednesday, August 10, 2016

11:00 a.m. – Room D1496

	Present	Excused	Absent		Present	Excused	Absent
Lannie Brown-Simon (2018)		X		Audrey McIntyre (2018)			X
Paula Cosenza (2018)			X	Susie Morris (2017)	X		
Candace Dade (2018)		X		Eric Nicholson(2018)	X		
Melody Easterling (2017)	X			Gina Ragland (2018)	X		
Dorothea Franklin (2018)	X			Raquel Rios-Aguirre (2018)	X		
Kathleen Frossard-Fisher (2017)	X			Senator Opening			
LaSheena Fuller (2018)	X			Senator Opening			
Joyce Giroux (2018)		X		Senator Opening			
Adrienne Gray (2017)		X		Senator Opening			
Sheryl Jones-Harper(2018)	X			Karen Sinwelski (2017)	X		
Sandi Kawana (2018)		X		Sabrina Slocum (2017)	X		
Shondrae Lewis (2018)	X			Merri Wilkerson (2017)	X		

**Guests: None**

**Meeting Opened At:** 11:09am by president Sheryl Jones Harper. Roll call was taken by Kathleen Frossard Fisher.

**Approval of Agenda:** All present senators reviewed the agenda; a motion was made to approve Karen Sinwelski, 2<sup>nd</sup> motion made by Dorothea Franklin. All voted in favor by voice vote, the August 2016 agenda was approved.

**Approval of Minutes:** All present senators reviewed the minutes; a motion was made to approve by Karen Sinwelski, 2<sup>nd</sup> motion made by Gina Ragland. All voted in favor by voice vote, the July 2016 minutes were approved.

**Committee Reports:**

1. **Correspondence Committee - LaSheena Fuller** LaSheena indicated that a PO for flowers from The Finishing Touch was created and funded by our 10 account.
2. **Governance Committee – Eric Nicholson** Eric indicated that Konya had been promoted to an A&P position and has left the senate while Shaniqua Jones has left GSU. He is unsure of Deb Sbalchiero as a senator. This leaves the senate with at least three openings for senators as well as an opening for a financial secretary. As senators solicited for new senators, we should also be looking for a treasurer. Gina will again be the Interim Financial Secretary. There is also a need for a Civil Service representative on the Food Service committee. Sheryl will attend in the interim and find out from Betsy what the position in takes. Melody Easterling may be interested in serving on the Food Service committee.
3. **Financial Committee – Gina Ragland** Gina reported that there was approximately \$15,000 in the 31 Account. \$2,500.00 will be taken from the account with \$1,500.00 going to the endowment fund while \$1,000.00 will go to the scholarship fund. The PO for The Finishing Touch was \$1,000.00 and is funded from our 10 account. Future funds are expected to be used for posters advertising the Civil Service Scholarship as well as the Employee of the Month award to generate greater interest.
4. **Affairs Committee – Gina Ragland/LaSheena Fuller.** The Affairs committee met on August 3<sup>rd</sup>, planning both some fun and fundraising activities. The Zarlengo's Ice Cream fundraiser is set for Thursday, September 1, 2016 from 11AM to 2PM. Raquel Rios-Aguirre will check to see if we can rent the cooler for free. The senate will order various types of ice cream and volunteers are needed for the sale. Towards the end of September or early October, the senate will be hosting a Savers clothing collection. Decorated plastic bins will be placed around campus for collections prior to the drive. The senate will need FDM assistance as well as assistance from various senators to man the Savers collection truck. Small appliances, books and shoes will be collected. October 31<sup>st</sup> is the date of the Affy Tapple sale while November 2<sup>nd</sup> is the date of the vendor fair. There will be a table at the fair for Civil Service to sell Carson Day coupon books. 500 Carson Day coupon books will be ordered for our sale. November 21<sup>st</sup> of 22<sup>nd</sup> is the tentative date for our annual pie auction. A cake walk is another option being considered for that date. For the September meeting, we are planning a Meet and Greet for all civil service employees. We will also be paying for hot cider and chocolate at the October 6<sup>th</sup> Pep rally. Possibilities for more Funraising activities included lunch and learn, walk in the sculpture park, current event talks or a book club.
5. **Education Assistance Award Committee – Lynne Clayton** Lynne was not present to give us an update. We will address this in the next meeting.
6. **EAC Committee Rep – Ann Jaso** No report available at this time.
7. **EOM Committee Rep – Raquel Rios Aguirre** Raquel reported that an EOM for May was announced, Ruby Williams. Congratulations Ruby! Nominations for June and July have not yet been chosen. Raquel reported that additional nominations are needed.
8. **President's Report – Sheryl Jones Harper** Sheryl had nothing to report as all items were addressed previously.

Merri Wilkerson made a motion to end the meeting, LaSheena Fuller 2<sup>nd</sup> the motion. The meeting ended at 12:10pm